

# HAPPY NEW YEAR

# Training Schedule JANUARY 2019

## Central Library Hub

ICT on floor 5, TP on floor 4, Meeting Room on floor 4, Creative Suite on floor 5

Wednesday 9	Improving Conversational English	09.30 - 15.00
Thursday 10	Food Safety	09.30 - 15.30
Wednesday 16	Improving Conversational English	09.30 - 15.00
Thursday 17	Interview Skills	10.00 - 15.00
Tuesday 22	Food Safety	09.30 - 15.30
Wednesday 23	Improving Conversational English	09.30 - 15.00
Thursday 24	Paediatric First Aid (1 of 2)	10.00 - 15.00
Friday 25	Paediatric First Aid (2 of 2)	10.00 - 15.00
Monday 28	Customer Service	09.30 - 15.30
Wednesday 30	Improving Conversational English	09.30 - 15.00
Thursday 31	Confidence Building	10.00 - 15.00

ICT on floor 5, TP on floor 4, Meeting Room on floor 4 & Creative Suite on floor 5

All of our courses are available in Welsh / Pob cwrs ar gael yn Gymraeg

## Star Hub

Monday 7	Emergency First Aid at Work	09.30 - 16.00
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## Trowbridge Community Centre

Monday 21	Food Safety	09.30 - 15.30
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## St Mellons Hub

Wednesday 9	Customer Service	09.30 - 15.30
Friday 23	Emergency First Aid at Work	09.30 - 16.00
Friday 1 Feb	Food Safety	09.30 - 15.30

## Ely & Caerau Hub

Wednesday 23	Customer Service	09.30 - 15.30
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## Learning for Work Enrolment

The courses listed are funded by the Welsh Government and are designed to support eligible individuals to return to employment, training or further education. Eligible individuals include those not in education, training or employment who are in receipt of state benefits and those individuals age 50 plus who are not in fulltime employment.

### HOW TO ENROL ON A LEARNING FOR WORK COURSE

We will be holding a series of enrolment events across the city. At these events you can find out more about the courses we offer, talk to a tutor and complete your enrolment form.

### Enrolment events January 2019 :

DAY	TIME	VENUE
7th January	Monday 10-1	Severn Road Centre, Severn Road, Canton, CF11 9DZ.
8th January	Tuesday 10-12	Powerhouse Llanedeyrn Hub, The Maelfa, Llanedeyrn, CF23 9PN.
8th January	Tuesday 1-3	St Mellons Hub, Crickhowell Road, St Mellons, CF23 0EF.
9th January	Wednesday 10-12	Grangetown Hub, Havelock Place, Grangetown, CF11 6PA.
10th January	Thursday 10-1	Ely Hub, Cowbridge Road West, Ely, CF5 5BQ.

### Enrolment by Telephone :

You can enrol by telephone from Friday 11th January 2019. Please note, we will not accept telephone enrolments before this date.

Cardiff Council is a member of Cardiff and the Vale Community Learning Partnership

Cardiff & Vale Community Learning Partnership Partneriaeth Dygys Cymunedol

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Community Education Officer  
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## To book your place

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# 1071

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# BLWYDDYDYN Amserlen NEWYDD DDA Hyfforddi lonawr 2019

## Hyb Llyfrgell Ganolog

ICT ar llawr 5, TP ar llawr 4, Ystafell Cyfarfod ar llawr 4

Dydd Mercher 9	Gwella sgiliau sgwrsio Saesneg	09.30 - 15.00
Dydd Iau 10	Diogelwch Bwyd	09.30 - 15.30
Dydd Mercher 16	Gwella sgiliau sgwrsio Saesneg	09.30 - 15.00
Dydd Iau 17	Sgiliau Cyfweiliad	10.00 - 15.00
Dydd Mawrth 22	Diogelwch Bwyd	09.30 - 15.30
Dydd Mercher 23	Gwella sgiliau sgwrsio Saesneg	09.30 - 15.00
Dydd Iau 24	Cymorth Cyntaf Pediatrig (1 o 2)	10.00 - 15.00
Dydd Gwener 25	Cymorth Cyntaf Pediatrig (2 o 2)	10.00 - 15.00
Dydd Llun 28	Gwasanaeth Cwsmer	09.30 - 15.30
Dydd Mercher 30	Gwella sgiliau sgwrsio Saesneg	09.30 - 15.00
Dydd Iau 31	Gweithdy Tyfu Hyder	10.00 - 15.00

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All of our courses are available in Welsh / Pob cwrs ar gael yn Gymraeg

## Hub Star

Dydd Llun 7	Cymorth Cyntaf	09.30 - 16.00
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## Canolfan Cymunedol Trowbridge

Dydd Llun 21	Diogelwch Bwyd	09.30 - 15.30
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## Hyb St Mellons

Dydd Mercher 9	Gwasanaeth Cwsmer	09.30 - 15.30
Dydd Gwener 23	Cymorth Cyntaf	09.30 - 16.00
Dydd Gwener 1 Feb	Diogelwch Bwyd	09.30 - 15.30

## Hyb Trelai A Chaerau

Wednesday 23	Customer Service	09.30 - 15.30
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## Dyddiadau Cofrestru Dysgu i Weithio

Caiff cyrsiau Dysgu i Weithio eu hariannu gan Lywodraeth Cymru, mae'r cyrsiau wedi eu cynllunio i gynorthwyo unigolion cymwys i ddychwelyd i waith, hyfforddiant neu addysg bellach. Mae'r cyrsiau yn rhad ac am ddim i unigolion cymwys.

### SUT I GOFRESTRU ARGWRS DYSGU I WEITHIO

Byddwn yn cynnal cyfres o weithgareddau cofrestru ar draws y Ddinas. Yn y digwyddiadau hyn gallwch ddod o hyd i fwy o wybodaeth am y cyrsiau a gaiff eu cynnig gennym, siarad a thiwtor a chwblhau eich ffurflen gofrestru.

Gellir cofrestru wyneb yn wyneb yn y digwyddiadau canlynol :

	DIWRNOD	AMSER	LLEOLIAD
7 Ionawr	Dydd Llun	10-1	Canolfan Severn Road, Severn Road, Treganna, CF11 9DZ.
8 Ionawr	Dydd Mawrth	10-12	Hyb Powerhouse Llanedeyrn, Y Maelfa, Llanedeyrn, CF23 9PN.
8 Ionawr	Dydd Mawrth	1-3	Hyb Llaineirwg, Ffordd Crughywel, Llaineirwg, CF23 0EF.
9 Ionawr	Dydd Mercher	10-12	Hyb Grangetown, Lle Havelock, Grangetown, CF11 6PA.
10 Ionawr	Dydd Iau	10-1	Hyb Trelái, Heol Orllewinol, y Bont-faen, Trelái CF5 5BQ.

### Cofrestru dros y ffôn :

Gallwch gofrestru dros y ffôn o ddydd Gwener 11 Ionawr. Noder, ni fyddwn yn derbyn cofrestradau dros y ffôn cyn y dyddiad hwn.

Mae Cyngor Caerdydd  
In aelod o Barneriaeth Dysgu  
Cymunedol Caerdydd a'r Fro

Community Learning Partnership  
Partneriaeth Dysgu Cymunedol

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